**Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council Allotment Committee meeting, which will be held on Monday, 4th April 2016 7:30pm at the Community Centre, Jubilee Street**

# ALLOTMENTS COMMITTEE MEETING

# A G E N D A

## Monday 4th April 2016
## 7:30pm

## Please Note the Change of date to the 1st Monday of the Month

1. **Apologies and reasons for absences**
2. **Declarations of Disclosable Pecuniary Interest**
3. **Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be no opportunity for spoken Public Questions. This action is taken on the advice of Solicitors, the Police and Officers of the Borough Council. This will remain in place until we are advised we can return to our usual practice.
Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting and for publication on the web-site where relevant. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees and Councillor Conduct will not be answered as personal information is not in the public domain.

**Tenant questions submitted in advance**

**Allotment Society report**

**Other questions at the Chair's discretion**

4. **Formally reconvene the Allotment Committee Meeting**
5. **Minutes of the Allotment Committee meeting held on Monday 7th March 2016**
6. **Chair's Report**

7. **Correspondence & Clerk's Report**
    - **7.1. Waiting list**
    - **7.2. New Applications**
    - **7.3. Correspondence**
8. **Allotment Maintenance**
    - **8.1. Site Inspections**
    - **8.2. Paths around Allotments**
    - **8.3. Maintenance List**
9. **Garages**
    - **9.1. Turning circle**
    - **9.2. Garage plots**
10. **Parish Land**
11. **Finance**
    - **11.1. Invoices**
        - **11.1.1. Blakeys cylinder Keys £4.70**
    - **11.2. Allotment/Lengthsman Invoices**
    - **11.3. Allotment Budget Monitoring**
    - **11.4. Income**
        - **11.4.1. Rent update**
12. **National Allotment Society**
13. **Date of Next Meeting – Monday 2nd May 2016 Community Centre, Jubilee Street 7:30pm**