Briercliffe with Extwistle Parish Council

Allotments

New Tenancy Plot Survey Form

Site No: …… Plot No: ……..

Date of Survey: ……

New Tenant Name: ……..

New Tenant Address: ……..

Assessment Carried out by: ……

In the presence of: ……..

Assessment		**Comments**
1. Allotment Plot Use Pen / Garden New Tenant's main intended use: Other comments / information:	P / G	
2. Plot Condition a. Are the main growing or livestock areas in good condition and free of weeds. b. Are all fences and gates around the plot in good condition? c. Has the plot been recently used / tended? d. Are any open drains within plot in a good condition? e. Are any sheds or polytunnels in reasonably well maintained condition. f. Is there any rubbish/rubble/wood or glass on the plot g. Is there any evidence of any refuse or tipping on the plot h. Are any unauthorized structures eg caravans, metal containers, concrete or brick structures etc on the plot?	 Y / N Y / N Y / N Y / N Y / N Y / N Y / N Y / N	

3. Paths within and adjacent to plot Are these clear and free of obstructions and reasonably free of weeds?	Y / N	
4. Reparations Is there anything on the plot that needs reparation prior to the plot being let. The Parish agree to the following actions for the plot. The Tenant agree to the following actions for the plot.	Y / N	

Signed on behalf of the Parish Council

Signature ……

Name …….. Date ……

Position Held ……

Signed by prospective tenant

I agree to take on the above plot on the terms and conditions listed and in accordance with the tenancy agreement.

Signed …….. Date ……..

Print Name ……..

Minimum of 2 photo's of the plot attached.