

BRIERCLIFFE PARISH COUNCIL
ACCOUNTS AS AT 31ST MARCH 2018



Annual Statement of Accounts
2018

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The above statement represents fairly the financial position of the authority as at 31/03/2018 and reflects its income and expenditure during the year.

Approved by the Council on Date

Signed

Steve Watson - Clerk

Signed

Chairman

Briercliffe Parish Council
ANNUAL RETURN - Section 1 : Statement of Accounts

Accounts for Year from 01/04/2017 to 31/03/2018

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 10% from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

Box No.	Description	Year ending		
		31/03/2017 £	31/03/2018 £	
1	Balances brought fwd	19,007	19,034.40	
	Annual precept	10,000	15,000	1
3	Total other receipts	27,765	28,715.00	2
4	Staff Costs	4,631	5,842.60	3
5	Loan interest/capital repayments	2,193	1,096.43	4
6	Total other payments	30,914	50,267.18	5
7	Balances carried forward	19,034	5,543.19	6
8	Total Cash and Short Term Investments	19,034	5,543.19	
9	Total Fixed Assets and Long Term Investments	25,239	25,239	
10	Total Borrowings	9,000	7,128.83	

Briercliffe Parish Council

Bank Reconciliation at 31/03/2018		
	Cash in Hand 01/04/2017	
		19,034.40
	ADD	
	Receipts 01/04/2017 - 31/03/2018	43,715.00
		62,749.40
	SUBTRACT	
	Payments 01/04/2017 - 31/03/2018	57,206.21
A	Cash in Hand 31/03/2018 (per Cash Book)	5,543.19
Cash in hand per Bank Statements		
	Cash 31/03/2018	79.40
	Current 31/03/2018	2,293.45
	Garages 31/03/2018	3,294.35
	Business Reserve 31/03/2018	2,921.84
	Facebook Boost Budget 31/03/2018	100.00
		8,689.04
	Less unpresented cheques As attached	3,145.85
		5,543.19
	Plus unpresented receipts As attached	0.00
B	Adjusted Bank Balance	5,543.19
A = B Checks out OK		

Briercliffe Parish Council
RECONCILIATION - Current

From Accounts	(£852.40)
Payments not cashed Add	£3,145.85
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£2,293.45

Briercliffe Parish Council
RECONCILIATION - Garages

From Accounts	£3,294.35
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£3,294.35

Briercliffe Parish Council
RECONCILIATION - Business Reserve

From Accounts	£2,921.84
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£2,921.84

Briercliffe Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	18,963.99	
Cash in Hand	70.41	
Maintenance Grant	3,266.00	
Precept	15,000.00	
Bank Interest	1.88	
VAT Return		
Electricity North West		
External Grants		
Clerk Expenses		
Councillor Expenses		
Clerk Salary		3,649.29
Postage		226.47
Gifts and Hospitality		87.43
Computer/Software		257.00
Stationery	646.67	705.39
Room Hire		558.00
Insurance		471.94
Audit		370.00
LALC Subscription		537.70
Clerk		
Councillors		
Rents Received	5,622.32	81.06
Maintenance Labour		2,560.00
Maintenance Materials		848.23
Water		1,590.68
Administration		793.33
Room Hire		164.00
Council Owned Garages	9,051.34	1,599.77
Allotment Deposits	145.00	115.00
Garage Deposits	400.00	100.00
Purchases/Equipment		6,660.00
Lengthsman Labour	500.00	9,814.50
Lengthsman Materials		743.66
Lengthsman Administration		1,399.98
Lengthsman Costs		
Printing Costs		1,900.00
Advert Income	1,200.00	
Christmas Hampers	50.00	127.88
Hanging Baskets	5,280.00	4,816.00
Christmas Decorations/Competition		16.25
Legal Fees		7,613.00
Flower Show		107.00
Calendar	600.00	341.67
Misc Projects		236.79
Planning Applications		
Police Landrover		885.00
PWLB Loan Repayments		1,096.43
Clerk Cover		
Planning Applications		692.50
Skip Hire		
Subscriptions		55.00
Briercliffe Community Centre		2,000.00
Expenses		200.00
VAT	1,951.79	3,785.26
	43,715.00	57,206.21
Closing Balances:		
Balances in Bank Account		5,463.79

**Briercliffe Parish Council
STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Cash in Hand		79.40
TOTAL	62,749.40	62,749.40

The above statement represents fairly the financial position of the council as at 31 Mar 2018

Signed _____
Responsible Financial Officer

Date _____

Briercliffe Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre Income

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
1	Maintenance Grant	3,266.00	3,266.00					
2	Precept	15,000.00	15,000.00					
3	Bank Interest	3.00	1.88	-1				-1
4	VAT Return							
5	Electricity North West	21.00		-21				-21
6	External Grants							
SUB TOTAL		18,290.00	18,267.88	-22				-22

Cost Centre Expenses

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
7	Clerk Expenses				50.00		50	50
8	Councillor Expenses				50.00		50	50
SUB TOTAL					100.00		100	100

Cost Centre Administration

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
9	Clerk Salary				2,632.00	3,649.29	-1,017	-1,017
10	Postage				100.00	226.47	-126	-126
11	Gifts and Hospitality				100.00	87.43	13	13
12	Computer/Software				500.00	257.00	243	243
13	Stationery	200.00	646.67	447	450.00	705.39	-255	191
14	Room Hire	290.00		-290	600.00	558.00	42	-248
46	Clerk Cover				100.00		100	100
51	Expenses				200.00	200.00		
SUB TOTAL		490.00	646.67	157	4,682.00	5,683.58	-1,002	-845

Cost Centre Professional Charges

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
15	Insurance				1,000.00	471.94	528	528
16	Audit				500.00	370.00	130	130
17	LALC Subscription				550.00	537.70	12	12
39	Legal Fees				1,000.00	7,613.00	-6,613	-6,613
47	Planning Applications					692.50	-693	-693
SUB TOTAL					3,050.00	9,685.14	-6,635	-6,635

Cost Centre Training

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
18	Clerk							
19	Councillors							
SUB TOTAL								

Cost Centre Allotments

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
20	Rents Received	4,800.00	5,622.32	822		81.06	-81	741
21	Maintenance Labour				2,000.00	2,560.00	-560	-560
22	Maintenance Materials				2,000.00	848.23	1,152	1,152
23	Water	420.00		-420	1,000.00	1,590.68	-591	-1,011
24	Administration				650.00	793.33	-143	-143

Briercliffe Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

25	Room Hire				100.00	164.00	-64	-64
26	Council Owned Garages	6,000.00	9,051.34	3,051	200.00	1,599.77	-1,400	1,652
27	Allotment Deposits		145.00	145		115.00	-115	30
28	Garage Deposits		400.00	400		100.00	-100	300
29	Purchases/Equipment					6,660.00	-6,660	-6,660
40	Flower Show				350.00	107.00	243	243
43	Planning Applications							
45	PWLB Loan Repayments				2,192.00	1,096.43	1,096	1,096
48	Skip Hire							
49	Subscriptions					55.00	-55	-55
SUB TOTAL		11,220.00	15,218.66	3,999	8,492.00	15,770.50	-7,279	-3,280

Cost Centre Lengthsman

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
30	Lengthsman Labour		500.00	500	6,320.00	9,814.50	-3,495	-2,995
31	Lengthsman Materials				1,200.00	743.66	456	456
32	Lengthsman Administration				1,200.00	1,399.98	-200	-200
33	Lengthsman Costs							
SUB TOTAL			500.00	500	8,720.00	11,958.14	-3,238	-2,738

Cost Centre Newsletter

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
34	Printing Costs				1,400.00	1,900.00	-500	-500
35	Advert Income	1,000.00	1,200.00	200				200
SUB TOTAL		1,000.00	1,200.00	200	1,400.00	1,900.00	-500	-300

Cost Centre Projects

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
36	Christmas Hampers	50.00	50.00		160.00	127.88	32	32
37	Hanging Baskets	3,000.00	5,280.00	2,280	2,500.00	4,816.00	-2,316	-36
38	Christmas Decorations/Compe				1,000.00	16.25	984	984
41	Calendar		600.00	600		341.67	-342	258
42	Misc Projects				600.00	236.79	363	363
44	Police Landrover	500.00		-500	500.00	885.00	-385	-885
50	Briercliffe Community Centre					2,000.00	-2,000	-2,000
SUB TOTAL		3,550.00	5,930.00	2,380	4,760.00	8,423.59	-3,664	-1,284

NET TOTAL	34,550.00	41,763.21	7,213	31,204.00	53,420.95	-22,217	-15,004
V.A.T.		1,951.79			3,785.26		
GROSS TOTAL		43,715.00			57,206.21		