

Briercliffe Parish Council

Transactions for Cash

Voucher	Date	Chq/Rec No.	Description	Total	Balance	Cashed date
			STARTING BALANCE		70.41	
19	13/04/2017		Stamps	-6.72	63.69	
20	21/04/2017		Stamps	-16.80	46.89	
18	24/04/2017		Stamps	-6.72	40.17	
21	18/05/2017		Stamps	-3.36	36.81	
22	24/05/2017		Stamps	-20.16	16.65	
18	19/06/2017		Transfer from Current	83.35	100.00	
48	29/06/2017		Stamps	-6.72	93.28	
49	12/07/2017		Stamps	-6.72	86.56	
79	24/08/2017		Stamps	-13.44	73.12	
116	07/09/2017		Stamps	-1.32	71.80	
78	13/09/2017		Stamps	-6.72	65.08	
118	28/09/2017		Stamps	-3.90	61.18	
117	06/10/2017		Stamps	-7.60	53.58	
115	08/10/2017		Stamps	-6.72	46.86	
101	25/10/2017		Stamps	-20.16	26.70	
100	03/11/2017		Stationery	-6.50	20.20	
102	08/11/2017		Stamps	-3.36	16.84	
21	28/11/2017		Transfer from Current	83.16	100.00	
136	10/12/2017		Stamps	-6.72	93.28	
135	14/12/2017		Stamps	-6.45	86.83	
161	12/01/2018		Stamps	-6.72	80.11	
162	05/02/2018		Stamps	-6.72	73.39	
179	01/03/2018		Stamps	-6.72	66.67	
180	03/03/2018		Stationery	-11.00	55.67	
178	05/03/2018		Stamps	-62.72	-7.05	
25	19/03/2018		Transfer from Current	107.05	100.00	
195	28/03/2018		Dog Spray	-20.60	79.40	
			CLOSING BALANCE		79.40	

Briercliffe Parish Council
DRAFT PAYMENTS LIST : Cheques 1 to 10000

Vchr.	Cheque	Cde.	Name	Description	Amount
87	000052	28	T Windle	Garage Deposit	100.00
88	000052	26	T Windle	Council Owned Garage Rent	43.34
			Subtotal No. 000052		143.34
125	000053	29	Universal Container Services Ltd	Containers	7,992.00
1	001252	26	Garage Door Lancs	Garage Repairs	107.35
2	001253	14	Lancashire County Council	Rent	290.00
3	0012534	30	Greenwoods	Lengthsman	680.00
4	001255	34	Nu-Age	Newsletter	475.00
5	001256	31	Howarth Timber	Community Centre	67.75
6	001256	31	Howarth Timber	Community Centre	7.24
			Subtotal No. 001256		74.99
7	001257	13	P3 Computers	Printer Toner	244.80
8	001258	27	R Sutcliffe	Allotment deposits	50.00
9	001259	25	Briercliffe Community Centre	Room Hire	40.00
10	001259	14	Briercliffe Community Centre	Room Hire	80.00
			Subtotal No. 001259		120.00
11	001260	22	IP Jones Fencing	Allotment Materials	192.00
23	001261	37	Holland House Nursery	Hanging Baskets	5,779.20
24	001262	22	Affordable Skip	Skip Hire	264.00
25	001263	50	Briercliffe Community Centre	Community Centre	2,000.00
26	001264	12	Scribe 2000 Ltd	Scribe Accounts	308.40
27	001265	44	Edward Craven	Police Landrover Maintenance	810.00
28	001266	26	Lanlee	TC Garage Repairs	21.42
40	001266	26	Lanlee	TC Garage Repairs	45.36
			Subtotal No. 001266		66.78
29	001267	49	National Allotment Society	Subscription	66.00
30	001268	15	Aon	Insurance	471.94
31	001269	26	Greenwoods	Lengthsman	460.00
32	001269	30	Greenwoods	Lengthsman	345.00
33	001269	21	Greenwoods	Lengthsman	25.00
			Subtotal No. 001269		830.00
34	001270	21	Greenwoods	Lengthsman	375.00
35	001270	30	Greenwoods	Lengthsman	1,680.00
			Subtotal No. 001270		2,055.00
41	001272	26	Blakeys	TC Garage Repairs	19.34
42	001273	13	Amazon	Stationery	26.12
43	001273	13	Amazon	Stationery	12.14
			Subtotal No. 001273		38.26
44	001274	26	Lanlee	TC Garage Repairs	394.67
45	001274	22	Lanlee	Allotment Materials	17.15
			Subtotal No. 001274		411.82
46	001275	31	P Bailey	Material for benches	27.49
47	001277	9	HMRC	Clerk Tax	202.00
50	001278	31	Lanlee	Lengthsman	25.34
51	001279	22	Howarth Timber	Allotment Materials	12.44
52	001279	31	Howarth Timber	Lengthsman	250.44
			Subtotal No. 001279		262.88
57	001280	14	Briercliffe Community Centre	Room Hire	48.00
58	001280	25	Briercliffe Community Centre	Room Hire	64.00
			Subtotal No. 001280		112.00
59	001281	9	HMRC	Clerk Tax	101.05
60	001282	31	Burnley Hire centre	Lengthsman	96.00
61	001283	31	Lanlee	Lengthsman	16.87
62	001284	34	Nu-Age	Newsletter	475.00
63	001285	42	Springwood Nurseries	Flowers	180.12
64	001286	30	Greenwoods	Lengthsman	727.50
65	001286	21	Greenwoods	Allotment Maintenance	160.00
			Subtotal No. 001286		887.50
66	001287	16	Lianne Abram	Internal Audit	170.00
67	001289	40	Springwood Nurseries	Vouchers	30.00

Briercliffe Parish Council
DRAFT PAYMENTS LIST : Cheques 1 to 10000

Vchr.	Cheque	Cde.	Name	Description	Amount
68	001290	39	Smith Sutcliffe	Court Fees	355.00
69	001291	13	P3 Computers	Toner	254.40
70	001293	30	Greenwoods	Lengthsman	997.50
71	001293	30	Greenwoods	Lengthsman	120.00
72	001293	21	Greenwoods	Allotment Maintenance	695.00
			Subtotal No. 001293		1,812.50
80	001294	47	Kirkwells	Planning Consultants	792.50
81	001295	31	FMW district	Lengthsman Clothing	107.88
82	001296	41	Nu-Age	Calendars 14	350.00
83	001297	11	A Kelly	Flowers	40.00
84	001298	40	Vantex (UK) Ltd	Flower Show Plaques	92.40
89	001299	9	HMRC	Clerk Tax	202.10
90	001300	30	Greenwoods	Lengthsman	190.00
91	001300	21	Greenwoods	Allotment Maintenance	465.00
			Subtotal No. 001300		655.00
92	001301	11	Green Slate Trophies	Trophy	56.92
103	001302	27	A Fordes G1	Allotment deposits	65.00
104	001303	30	Greenwoods	Lengthsman	562.50
105	001303	21	Greenwoods	Allotment Maintenance	150.00
			Subtotal No. 001303		712.50
106	001304	16	BDO	Audit	240.00
107	001305	22	Blakeys	Allotment Materials	4.70
108	001306	14	Briercliffe Allotment Society	Room Hire	80.00
109	001306	25	Briercliffe Allotment Society	Room Hire	40.00
			Subtotal No. 001306		120.00
110	001307	34	Nu-Age	Newsletter	475.00
111	001308	9	HMRC	Clerk Tax	54.39
112	001308	24	HMRC	Clerk Tax	33.33
113	001308	24	HMRC	Clerk Tax	13.33
			Subtotal No. 001308		101.05
114	001309	23	WaterPlus	Allotment Water	1,441.00
120	001312	31	Bags Hut	Lengthsman	65.00
121	001313	36	M&S	Christmas Hampers	153.46
122	001314	26	Roman Cart	Sign	110.82
123	001315	22	Archer Safety Signs	Sign	85.00
124	001316	31	Springwood Nurseries	Flowers	179.48
128	001317	30	Greenwoods	Lengthsman	100.00
129	001317	21	Greenwoods	Lengthsman	235.00
130	001317	26	Greenwoods	Lengthsman	450.00
			Subtotal No. 001317		785.00
131	001318	22	Burnley Hire centre	Allotment Materials	144.00
132	001319	22	Lanlee	Allotment Materials	9.13
133	001319	22	Lanlee	Allotment Materials	41.65
			Subtotal No. 001319		50.78
134	001320	42	R Frost	Remembrance Day Wreath	19.50
137	001322	22	Blakeys	keys and lock	15.12
138	001323	26	Archer Safety Signs	TC Garage Repairs	21.24
139	001324	9	HMRC	Clerk Tax	202.10
140	001325	51	Steve Watson	Clerk Expenses	200.00
141	001327	39	Various	Legal Fees	1,500.00
142	001328	30	Greenwoods	Lengthsman	752.00
144	001328	21	Greenwoods	Lengthsman	115.00
145	001328	26	Greenwoods	Lengthsman	15.00
			Subtotal No. 001328		882.00
154	001329	14	Briercliffe Community Centre	Room Hire	60.00
155	001329	25	Briercliffe Community Centre	Room Hire	20.00
			Subtotal No. 001329		80.00
156	001330	22	Blakeys	keys and lock	71.52
157	001332	42	Oliver Bettany	Remembrance Day Bugler	20.00
158	001333	9	HMRC	Clerk Tax	54.39

Briercliffe Parish Council
DRAFT PAYMENTS LIST : Cheques 1 to 10000

Vchr.	Cheque	Cde.	Name	Description	Amount
159	001333	24	HMRC	Clerk Tax	13.33
160	001333	32	HMRC	Clerk Tax	33.33
			Subtotal No. 001333		101.05
168	001334	22	Blakeys	keys and lock	7.56
169	001335	26	Lanlee	TC Garage Repairs	13.37
170	001335	38	Lanlee	Christmas Lights	9.26
171	001335	38	Lanlee	Christmas Lights	10.24
			Subtotal No. 001335		32.87
172	001336	34	Nu-Age	Newsletter	475.00
173	001337	44	M&M Motors	Land Rover maintenance	82.00
174	001338	23	WaterPlus	Allotment Water	74.84
175	001339	39	Smith Sutcliffe	Legal Fees	4,300.00
176	001340	13	P3 Computers	Toner	254.40
177	001341	41	Pendleside Hospiceq	Donation	50.00
185	001342	9	HMRC	Clerk Tax	101.05
186	001343	30	Greenwoods	Lengthsman	60.00
187	001344	39	Smith Sutcliffe	Legal Fees	2,158.00
189	001345	23	WaterPlus	Allotment Water	74.84
190	001346	17	LaLc	Subscription	537.70
191	001347	20	J Greenwood	Refund	30.00
192	001348	22	Howarth Timber	Allotment Materials	115.20
193	001349	20	P Dickinson	Refund	51.06
194	001351	13	P Vincent	Stationery	28.00
TOTAL					47,073.01

**Briercliffe Parish Council
TRANSFERS**

Date	Desc	From	To	Amount
19/06/2017	Bank to Cash Transfer	Current	Cash	83.35
17/07/2017	Bank to Bank Transfer	Current	Facebook Boost Budget	100.00
28/11/2017	Bank to Cash Transfer	Current	Cash	83.16
04/12/2017	Bank to Bank Transfer	Garages	Current	2,000.00
19/12/2017	Bank to Bank Transfer	Garages	Current	3,000.00
31/01/2018	Bank to Bank Transfer	Business Reserve	Current	6,300.00
19/03/2018	Bank to Cash Transfer	Current	Cash	107.05
			Total.....	11,673.56

Briercliffe Parish Council
BANK ACCOUNTS

Current	-£852.40
Garages	£3,294.35
Business Reserve	£2,921.84
Facebook Boost Budget	£100.00
Total in Banks	5,463.79
Cash	79.40
GRAND TOTAL (Banks and Cash)	£5,543.19

Briercliffe Parish Council
PAYMENTS - S.137/G P Competence Entries

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
134 Misc Projects	20/11/2017		Current	001320	Remembrance Day Wreath	R Frost	Z	19.50	0.00	19.50
Total								19.50	0.00	19.50

Briercliffe Parish Council
Form 126 Schedule - VAT between 01/04/2017 to 31/03/2018

Invoice Date	Supplier VAT Reg No	Supplier	Desc	VAT
02/05/2017	121293014	National Allotment Society	Subscription	11.00
02/06/2017	183563642	Howarth Timber	Allotment Materials	2.07
02/08/2017	659620313	P3 Computers	Toner	42.40
02/10/2017	580928315	Archer Safety Signs	Sign	14.17
04/05/2017	122673626	Affordable Skip	Skip Hire	44.00
05/12/2017	444863527	Lanlee	Christmas Lights	1.71
07/11/2017	561017669	Universal Container Services Ltd	Containers	1,332.00
08/12/2017	174358642	Blakeys	keys and lock	11.92
11/06/2017	232555575	B&Q	Material for benches	4.58
14/05/2017	727255821	Amazon	Stationery	4.35
14/05/2017	727255821	Amazon	Stationery	2.02
14/08/2017	109090041	Kirkwells	Planning Consultants	100.00
15/06/2017	444863527	Lanlee	Lengthsman	4.22
16/06/2017	183563642	Howarth Timber	Lengthsman	41.74
17/05/2017	156870873	Holland House Nursery	Hanging Baskets	963.20
19/01/2018	174358642	Blakeys	keys and lock	1.26
19/01/2018	659620313	P3 Computers	Toner	42.40
19/04/2017	941745120	Scribe 2000 Ltd	Scribe Accounts	51.40
20/04/2017	444863527	Lanlee	TC Garage Repairs	7.56
20/10/2017	232128892	M&S	Christmas Hampers	25.58
21/03/2017	659620313	P3 Computers	Printer Toner	40.80
22/05/2017	174358642	Blakeys	TC Garage Repairs	3.22
22/05/2017	444863527	Lanlee	TC Garage Repairs	65.78
22/08/2017	174358642	Blakeys	Allotment Materials	0.78
22/09/2017	291275644	Green Slate Trophies	Trophy	9.49
23/01/2018	174305475	Smith Sutcliffe	Legal Fees	700.00
24/01/2018	137653792	M&M Motors	Land Rover maintenance	7.00
25/04/2017	444863527	Lanlee	TC Garage Repairs	3.57
25/08/2017	222194828	Nu-Age	Calendars 14	58.33
25/08/2017	703905746	Vantex (UK) Ltd	Flower Show Plaques	15.40
26/02/2018	183563642	Howarth Timber	Allotment Materials	19.20
26/06/2017	444863527	Lanlee	Lengthsman	2.81
27/03/2017	183563642	Howarth Timber	Community Centre	11.29
27/03/2017	183563642	Howarth Timber	Community Centre	1.21
27/11/2017	174358642	Blakeys	keys and lock	2.52
28/03/2018	109161394	Meon	Dog Spray	3.43
28/09/2017	830847032	BDO	Audit	40.00
28/11/2017	580928315	Archer Safety Signs	TC Garage Repairs	3.54
30/04/2017	444863527	Lanlee	Allotment Materials	2.86
30/06/2017	193240710	Burnley Hire centre	Lengthsman	16.00
30/10/2017	580928315	Roman Cart	Sign	18.47
30/11/2017	444863527	Lanlee	Christmas Lights	1.54
31/08/2017	598219295	FMW district	Lengthsman Clothing	17.98
31/10/2017	193240710	Burnley Hire centre	Allotment Materials	24.00
31/10/2017	444863527	Lanlee	Allotment Materials	1.52
31/10/2017	444863527	Lanlee	Allotment Materials	6.94

Amount of VAT you can claim for this period is: £ 3,785.26



United Kingdom
Debt Management
Office

OFFICIAL

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11 Philpot Lane
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Public Works Loan Board

The Clerk
Briercliffe Parish Council
23 Maple Bank
BURNLEY
BB10 3FD

Our Ref : 07139

Date : 07 April 2018

Dear

BRIERCLIFFE PARISH COUNCIL (LANCS) - PWLB BALANCE OUTSTANDING AS AT 31 March 2018

The schedule below details the balances outstanding on the loans to your authority from the Public Works Loan Commissioners.

Loan Type	Repayment Due	Balance		No. of Accounts
		£	p	
Fixed	31 March 30 September	7,128.83		1
	Total Balance Outstanding	<hr/>	7,128.83	<hr/> 1

Yours sincerely,

Natasha John-Phillip
for Secretary

ANNUAL REPORT NOTES

1. The Council increased the precept to £15,000
3. Total other receipts have increased due to the increase in allotment Rent, the addition of 3 containers for rent, an increase in Newsletter and calendar advert income and an increase in hanging basket sales.
4. Staffing costs have increased due to additional hours for additional work during the year.
5. The Public Work Loan repayments are for only 1 as the March 18 payment was taken in April 2018
6. Other payments have increased due to the purchase of 3 containers at £6,660, legal fees of £7,613 an increase in Lengthsman Labour, allotment labour and water £5,000
9. The Council had an increase in expenditure that was not covered by the precept raise and had to use reserves.

Steve Watson

Responsible Financial Officer

Simon Dack

Chairman

I/We certify that I/we have completed the audit of these accounts in accordance with the Local Finance Act 1982 Part III and with the Code of Audit Practice

In my/our opinion the accounts present fairly the financial position the Authority.

Signed Date

LIST OF ASSETS HELD AT 31/3/2018

Page 1 31st March 2018

Briercliffe Parish Council

Community

Date Purchased	Description of Asset	Current Value
01/04/2006	Briercliffe bowling green pavilion	£1.00
01/04/2006	War memorial grounds and play are:	£1.00
01/04/2006	Land inc. play area, rec, allot/garage	£1.00
01/04/2012	8 Garages	£8,000.00
01/06/2013	4 Garages	£4,000.00
17/06/2013	1 Garage Bought	£1,500.00
14/05/2014	1 Garage Bought	£1,000.00
01/07/2015	Garage	£800.00
28/08/2016	Garage	£700.00
Sub Total		£16,003.00

Equipment

Date Purchased	Description of Asset	Current Value
01/04/2006	Badge of office and Chair's chain	£1,849.00
01/04/2006	Large mower	£1,800.00
01/04/2006	Small mower	£900.00
01/04/2006	Spreader	£350.00
01/04/2006	B&S mower	£100.00
01/04/2006	Strimmer	£100.00
01/04/2006	Scarifier	£596.00
01/04/2006	Vacuum	£50.00
01/04/2006	Edger	£18.00
01/04/2006	Sprayer	£35.00
01/04/2006	Water remover	£40.00
01/04/2006	Hand tools	£45.00
15/02/2010	Brush	£750.00
17/05/2010	Wood Chipper	£571.00
15/11/2001	Gritter	£1,070.00
01/04/2013	Police Landrover	£1.00
02/06/2014	Laptop	£613.00
02/06/2014	Printer	£249.00
02/06/2014	External Hard Drive	£54.00
01/04/2014	Hosepipe	£45.00
Sub Total		£9,236.00

Total Value of all assets £25,239.00