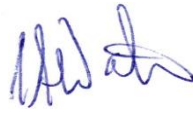


Parish Councillors are summoned to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 23<sup>rd</sup> January 2023 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend.



**BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL**  
**A G E N D A**

Tuesday, 23<sup>rd</sup> January 2023  
7:30pm

**PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE**

**Welcome**

**1. Announcements**

- a. Recording of meetings.

**2. Apologies for absence and reasons given**

**3. Declarations of Disclosable Pecuniary Interests**

- 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have or may have in any matter identified for discussion at the meeting.

**4. Working Groups and Lead Roles report back**

- a. Communications Working Group - GL
- b. Finance Working Group – GL
  - i. 2024 Budget
  - ii. 2024 Precept
- c. Allotment Lead - PL
- d. Contractor Lead – PL
  - i. List of non-scheduled jobs
- e. Garages Lead - MG
- f. Planning Lead – RF
  1. **FUL/2023/0672** - Demolition of stable building and the erection of a mixed use agricultural and equestrian building. Higher House Nelson Road Briercliffe
  2. **HOU/2023/0786** - Erection of two storey and single storey extensions (Re-submission of HOU/2023/0669). 50 Sandiway Drive Briercliffe Lancashire
  3. East Barn, Holt Hill, Halifax Road, Briercliffe Proposed Development: Creation of vehicular access from Classified Road, construction of access track and domestic parking area within a field, and subsequent change of use of land from agricultural to residential. Application Reference: FUL/2023/0299 Appeal Reference: APP/Z2315/W/23/3332295
  4. **23/06010/EIA – Scoping Opinion**, Walshaw Moor Estate Widdop Road Heptonstall Hebden Bridge Calderdale
- g. Policy Lead – GL/PL
- h. Projects Lead – MG

## 5. Updates/reports – for information only unless previously identified and included on the agenda

### 5.1 Members of the Council

#### 5.1.1 Chairman's Update

#### 5.1 Councillor updates and feedback

## 6. Formally adjourn the meeting to allow for Public Participation

## 7. PUBLIC PARTICIPATION

### 7.1. Police Report

### 7.2. Public questions submitted 3 days in advance in writing

### 7.3. Public Questions at the meeting. Public questions will last a maximum of 15 minutes.

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

### 7.4. County Councillor Report

### 7.5. Borough Councillor Reports

### 7.6. Other Organizations' Reports including Community Centre Update

## 8. Formally reconvene the Parish Council Meeting

## 9. Finance

### 9.1 Accounts to be approved for payment

9.1.1 Clerk Salary January	£457.82	SO	Paid
9.1.2 Remembrance Wreath	£20.00	#001771	Paid
9.1.3 Bonfire Expenses	£103.09	#001772	Paid
9.1.4 Bonfire Expenses	£19.35	#001773	Paid
9.1.5 Allotment Deposits	£610.00	#001774-001780	Paid
9.1.6 Clerks Salary December	£67.62	#001781	Paid
9.1.7 HMRC December	£135.24	#001782	Paid
9.1.8 G Howell wall repairs	£390.00	#001784	Paid
9.1.9 G.S.A.	£468.00	#001785	Paid
9.1.10 Christmas Hampers	£187.00	#001786	Paid
9.1.11 Briercliffe Community Centre Room Hire	£32.00	#001787	Paid
9.1.12 Clerk Pay Rise January	£67.62	#001788	
9.1.13 HMRC January	£135.24	#001789	
9.1.14 Howarth Timber	£133.27	#001790	
9.1.15 Hello Print	£209.99	#001791	
9.1.16 WaterPlus	£21.55	#001792	
9.1.17 Blakeys	£21.43	#001793	

### 9.2 Income

9.2.2 Garage Rent	£1,105.42
9.2.3 Allotment rents/Deposit	£1,760.82
9.2.4 Bank Interest	£33.06

### 9.3 Bank Balances September

9.3.2 Current	£12,565.59
9.3.3 Garages	£7,998.07
9.3.4 Business Reserve	£14,133.78
9.3.5 Petty Cash	£100.00
Total	£35,802.86

### 9.4 Budget Monitoring Report and Bank Reconciliation

### 9.5 Payments and Receipts

### 9.6 Petty Cash

### 9.7 Clerk's Standing Order Mandate

9.8 Petty Cash returned to £100 £92.21 #001794

## 10 Minutes of the last Parish Council meeting

10.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 21<sup>st</sup> November 2023.

**11 Matters outstanding from the minutes as listed**

- 11.1 LALC Advice
- 11.2 Robert Halstead Charity – RF
- 11.3 Bowling Green Quote – RF
- 11.4 Resident's Question – RF
- 11.5 Insurance Claim

**12 Clerk's Report including Administration – for information only unless stated**

- 12.1 Natwest
- 12.2 Holocaust Memorial Service
- 12.3 Council & Clerk Direct
- 12.4 Glasdon Magazine
- 12.5 LALC Conference Survey

**13 Date of next meeting** - The next meeting Tuesday 20th February 2024 at 7:30pm, the Community Centre, Jubilee Street.