

Parish Councillors are summonsed to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 19th July 2022 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 19th July 2022
7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

Welcome

- 1. Announcement on the recording of meetings.**
- 2. Apologies for absence and reasons given**
 - a. Agree format of accepting apologies and reasons given for apologies
 - b. Apologies for Absence and reasons given
- 3. Declarations of Disclosable Pecuniary Interests**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Report
- (b) Public questions submitted 3 days in advance in writing
- (c) Public Questions at the meeting at the Chair's discretion

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

- (d) County Councillor Report
- (e) Borough Councillor Reports
- (f) Allotment Society Report
- (g) Other Organizations' Reports including Community Centre Update

- 5. Formally reconvene the Parish Council Meeting**

6. Finance

6.1 Accounts to be approved for payment

6.1.1	Clerk Salary	£457.82	SO	Paid
6.1.2	HMRC x 2	£228.88	#001689	
6.1.3	G.S.A. Contractor	£940.00	#001690	
6.1.4	Defibrillator	£1,315.00	#001691	
6.1.5	National Allotment Society	£66.00	#001692	
6.1.6	Community Centre	£48.00	#001693	

6.2 Income

6.2.1	Council Owned garages	£619.72
6.2.2	Bank Interest	£1.15
6.2.3	Allotment Rents	£2,682.07

6.3. Bank Balances

▪	Current a/c –	£23,563.81
▪	Reserves a/c –	£13,938.37
▪	Petty Cash -	£ 359.03 (£275.00 Landrover Tax)
▪	Garages -	£ 5,196.01
	Total	£43,057.22

- 6.4 a) Budget Monitoring Report and Bank reconciliations
b) Payments and Receipts List
c) Petty Cash Report
d) Scribe Allotment Software £545 year 1 then £348 per year
e) Scribe Accounts Read Only Access – 2 Nominees

7. Minutes of the last Parish Council meeting

- 7.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 21st June 2022. Proposed amendment “the date of Flower Show to 20th August, not the Bank Holiday weekend”.

8. Matters outstanding from the minutes as listed

- 8.1 PCSO details on website
8.2 Landrover details
8.3 Letter to Cabinet Members for Highways
8.4 Benches
8.5 BAGS Correspondence – PL
8.6 BAGS Response - PL

9. Clerk’s Report including Administration – for information only unless stated

LCC Public Rights of Way Scheme
Halifax Road TRO
Licensing Policy

10. Updates/reports – for information only unless previously identified and included on the agenda

- 10.1 *Members of the Council*
Councillor updates and feedback

11. To receive Reports and recommendations from working groups/Lead Councillors

- 10.1 Planning Working Group
- 10.1.1 **FUL/2022/0412** - Re submission of application for erection of detached dwelling (previously approved 29/07/2019 ref: FUL/2019/0301), Land At Walverden Road Walverden Road Briercliffe
 - 10.1.1 **HOU/2022/0402** - Demolition of an existing rear conservatory and erection of single storey rear extension. 89 Halifax Road Briercliffe Lancashire
 - 10.1.1 **VAR/2022/0367** - Variation of Condition 2 on planning permission APP/2017/0601 relating to removal of parking plot numbers on approved drawing 04H 1 Royal Court Briercliffe Burnley – consultation now closed.
- 10.2 Communications Working Group
10.3 Finance Working Group
10.4 Allotment Working Group
- a. Rent Update and reminders
 - b. No new applications / Current Waiting List
 - c. Allotment Update – General update
 - d. Next Site Inspection
 - e. Rat issue
 - f. Asbestos

10.5 Contractor Working Group

a. List of jobs

10.6 Projects Working Group

11. **Date of next meeting** - The next meeting Tuesday 20th September 2022 at 7:30pm, the Community Centre, Jubilee Street. Please note, there is no Parish Council Meeting in August.