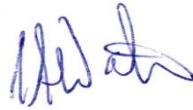


Parish Councillors are summonsed to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 21st June 2022 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 21st June 2022
7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Report
- (b) Public questions submitted 3 days in advance in writing

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (c) County Councillor Report
- (d) Borough Councillor Reports
- (e) Allotment Society Report
- (f) Other Organizations' Reports including Community Centre Update

- 4. Formally reconvene the Parish Council Meeting**

5. Finance

5.1 Accounts to be approved for payment

5.1.1	Clerk Salary	£457.82	SO	Paid
5.1.2	HMRC	£114.44	#001683	
5.1.3	G.S.A. Contractor	£2,654.00	#001684	
5.1.4	LALC	£70.00	#001685	
5.1.5	National Allotment Society	£66.00	#001686	

5.2 Income

5.2.1	Council Owned garages	£559.06
5.2.2	Bank Interest	£1.22
5.2.3	Allotment Rents	£3,818.47
5.2.4	VAT Return	£2,210.29

5.3. Bank Balances

▪	Current a/c –	£24,595.08	
▪	Reserves a/c –	£13,937.22	
▪	Petty Cash -	£ 205.58	(£275.00 Landrover Tax)
▪	Garages -	£ 4,619.63	
	Total	£43,357.51	

- 5.4 a) Budget Monitoring Report and Bank reconciliations
b) Payments and Receipts List
c) Petty Cash Report bring back to £100 £169.42 #001687
d) Internal Auditor Report

6. Minutes of the last Parish Council meeting

- 6.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 17th May 2022.

7. Matters outstanding from the minutes as listed

8. Clerk's Report including Administration – for information only unless stated

Column attachment guidance
Love Clean Streets Poster

9. Updates/reports – for information only unless previously identified and included on the agenda

- 10.1 *Members of the Council*
Councillor updates and feedback
10.1.1 *Flower Show*

10. To receive Reports from Committees and consider the Recommendations

- 10.1 *Planning Committee*
10.1.1 **HOU/2022/0318:** Installation of bifold doors to rear elevation, replacing existing 300cm wide window and removal of stone infill below. Existing metal lintel above window to remain. No structural work involved. Thorn Trees Halifax Road Briercliffe
10.1.2 **HOU/2022/0346:** Proposed single storey extension: 19 Portsmouth Avenue Briercliffe Lancashire
10.1.3 **ESR/2022/0289:** Request for a screening opinion

11. To appoint to Working Groups and Lead Councillors

- 11.1 Planning Working Group
11.2 Communications Working Group
11.3 Finance Working Group
11.4 Allotment Working Group
11.5 Contractor Working Group
11.6 Projects Working Group

12. To receive Reports from working groups/Lead Councillors – for information only

1. Allotments Lead
a. 1 new applications / Current Waiting List updated
b. Allotment Update – General update
c. Waiting List
2. Website and Social Media
3. Contractor Lead
a. Contractor Jobs list

13. **Date of next meeting** - The next meeting Tuesday 19th July 2022 at 7:30pm, the Community Centre, Jubilee Street.