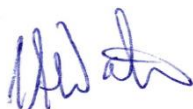


Parish Councillors are summoned to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 16th May 2023 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 16th May 2023

7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

There will be no public participation at the meeting. Only Parish Councillors will be permitted to speak. Council and organisation reports will be read out by the Clerk if submitted in advance of the meeting.

There will be absolutely no discussions on Allotments, Finances other than invoices to be paid and Hanging Baskets.

Welcome

- 1. Announcements**
 - a. Recording of meetings.
- 2. Apologies for absence and reasons given**
 - a. Apologies for Absence and reasons given
- 3. Declarations of Disclosable Pecuniary Interests**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. To Appoint to Working Groups and Lead Roles**
- 4. To receive Reports and recommendations from Working Groups/Lead Councillors**
 - 4.1 Planning Working Group
 - a. No active Planning Applications
 - 4.2 Communications Working Group
 - 4.3 Contractor Working Group
 - a. List of jobs
 - 4.4 Projects Working Group
- 5. Updates/reports – for information only unless previously identified and included on the agenda**
 - 5.1 *Members of the Council*
Councillor updates and feedback
- 6. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Written Report
- (b) Public questions submitted 3 days in advance in writing

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

- (c) County Councillor Witten Report
- (d) Borough Councillor Written Reports
- (e) Other Organizations' Written Reports including Community Centre Update

7. Formally reconvene the Parish Council Meeting

8. Finance

8.1 Accounts to be approved for payment

8.1.1	Clerk Salary	£457.82	SO	Paid
8.1.2	HMRC	£114.44	#001729	
8.1.3	G.S.A. Contractor February	£780.00	#001730	
8.1.4	BPRCVS	£15.00	#001731	
8.1.5	BHIB Insurance	£512.41	#001732	
8.1.6	LITE	£288.00	#001733	

8.2 Income

8.2.1	Council Owned garages	£tbc		
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8.3. Bank Balances

▪	Current a/c –	£	tbc	
▪	Reserves a/c –	£	tbc	
▪	Petty Cash -	£	tbc	
▪	Garages -	£	tbc	
	Total	£	tbc	

- #### 8.4
- a) Budget Monitoring Report and Bank reconciliations
 - b) Payments and Receipts List
 - c) Petty Cash Report

9. Minutes of the last Parish Council meeting

- 9.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 18th April 2023.

10. Matters outstanding from the minutes as listed

11. Clerk's Report including Administration – for information only unless stated

12. Updates, Policies and Projects

- 12. **Date of next meeting** - The next meeting Tuesday 20th June 2023 at 7:30pm, the Community Centre, Jubilee Street.