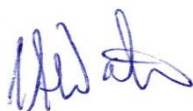


Parish Councillors are summonsed to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 22nd November 2022 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 22nd November 2022
7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

Welcome

- 1. Announcements**
 - a. Recording of meetings.
- 2. Apologies for absence and reasons given**
 - a. Apologies for Absence and reasons given
- 3. Declarations of Disclosable Pecuniary Interests**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. To receive Reports and recommendations from Working Groups/Lead Councillors**
 - 4.1 Planning Working Group
 - a. Local Plan Adoption of Supplementary Planning Documents
 - 4.2 Communications Working Group
 - 4.3 Finance Working Group
 - a. Deposits
 - 4.4 Allotment Working Group
 - a. Rent Update and reminders
 - b. 2 new application / Current Waiting List
 - c. Allotment Update – General update
 - d. Notices
 - e. Bird Flu Notices
 - f. Scribe Timescales
 - g. Letting Policy
 - 4.5 Contractor Working Group
 - a. List of jobs
 - 4.6 Projects Working Group
- 5. Updates/reports – for information only unless previously identified and included on the agenda**
 - 5.1 *Members of the Council*
Councillor updates and feedback
- 6. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Report
- (b) Public questions submitted 3 days in advance in writing
- (c) Public Questions at the meeting at the Chair's discretion

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

- (d) County Councillor Report
- (e) Borough Councillor Reports
- (f) Allotment Society Report
- (g) Other Organizations' Reports including Community Centre Update

7. Formally reconvene the Parish Council Meeting

8. Finance

8.1 Accounts to be approved for payment

8.1.1	Clerk Salary	£457.82	SO	Paid
8.1.2	HMRC	£114.44	#001708	
8.1.3	G.S.A. Contractor	£860.00	#001709	
8.1.4	P. Lishman Birthday flowers	£30.00		
8.1.5	P. Lishman Newsletter	£287.99		
	P. Lishman Total	£317.99	#001710	
8.1.6	Lite	£288.00	#001711	
8.1.7	Vision Graphics	£200.40	#001712	
8.1.8	Royal British Legion Wreaths	£170.00	#001713	

8.2 Income

8.2.1	Council Owned garages	£524.38		
8.2.2	Bank Interest	£4.55		
8.2.3	Briercliffe Community Centre Defibrillator	£1,315.00		
8.2.4	Hapton Parish Council Stationery	£197.05		

8.3. Bank Balances

▪	Current a/c –	£ 8,625.92		
▪	Reserves a/c –	£13,947.81		
▪	Petty Cash -	£ 155.73		
▪	Garages -	£ 1,206.85		
	Total	£23,936.31		

- 8.4 a) Budget Monitoring Report and Bank reconciliations
- b) Payments and Receipts List
- c) Petty Cash Report

9. Minutes of the last Parish Council meeting

- 9.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 25th October 2022.

10. Matters outstanding from the minutes as listed

- 10.1 Skips Cheque - PV
- 10.2 Church Trees
- 10.3 Triangle Ownership

11. Clerk's Report including Administration – for information only unless stated

National Allotment Society Magazine
Register of Electors
LCC Public Realm Agreement

12. Updates, Policies and Projects

- a. Email Etiquette Policy
- b. Briercliffe Landrover meeting

- 12. **Date of next meeting** - The next meeting Tuesday 17th January 2023 at 7:30pm, the Community Centre, Jubilee Street.