



## Briercliffe with Extwistle Parish Council

### Tuesday, 21<sup>st</sup> June 2022

**Present:** Councillor Pippa Lishman (in the Chair), Councillors Ben Eastwood, Roger Frost, Michael Greenwood, Gordon Lishman, John Stewart, Pam Vincent and Steven Wilkinson.

**Others:** County Councillor Cosima Towneley, Alan and Ann Firminger (Allotment Association), PCSO Jody Hudson, Steve Watson (Clerk) plus 20 residents.

Councillor Lishman opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
<b>Parish Council Agenda</b>		
<b>22/23/020 Apologies for absence</b>		
Apologies for absence were submitted by Councillor Adam Dack who was unwell and had to leave before the start of the meeting.		
<b>RESOLVED: That the apology and reason given is accepted.</b>		
<b>22/23/021 Declarations of Interest / Code of Conduct</b>		
There were no declarations of interest.		
<b>22/23/022 Formally adjourn the meeting to allow for public participation</b>		
<b>RESOLVED: That the meeting is adjourned to allow for Public Participation.</b>		
<b>(b) Public Questions</b>		
The Public Questions submitted in advance were read out and answers are attached. It was suggested that residents should be aware that they can ask questions at meetings and this should not be down to the Chair's discretion. It was agreed to allow public questions at meetings, however answers may not always be available and may need a later response. The statement on the agenda is to be		

amended to reflect this. The Allotment Water Rates for empty plots were questioned and it was advised that empty plots do not increase tenants water rates as these are met by the Council. It was suggested that the Council should make a public statement that the BAGS Hut Committee had an opportunity to resolve issues but did not accept the opportunity. It was suggested that both a public statement and an online statement are made.	Agenda Statement	Clerk
<b>(a) Police Report</b>		
PCSO Jody Hudson had sent a written report which is attached and attended the meeting to introduce herself and answer questions. It was asked if the Police Report can include a column showing where crimes have been resolved. Jody's details are to be included on the website.	PCSO Details on Website	Clerk
<b>(c) County Council Report</b>		
The County Councillor reported that the top of Holgate Street has been done but the trash screen has not been replaced. The pothole on Harrison Street and Queen Street has had a temporary repair. The Briercliffe Landrover is still in the garage awaiting repairs and further details were requested. Extra bins at the picnic area at the top of Thursden were requested and for the existing ones to be covered as it was suggested birds were removing rubbish. Todmorden Road has been on the resurface list for some time due to severe potholes and it was suggested the Council write to the County Cabinet Member, Charles Edwards, this will be discussed when the meeting reconvenes. The County are aware of the issue but cannot carry out all required work due to financial pressures and it will continue to be reported.	Landrover details	Clerk
<b>(d) Borough Council Report</b>		
Borough Councillor Gordon Lishman read out a report which is attached. The wall demolished on Halifax Road six and a half years ago has still not been repaired. It was believed the wall belonged to Haggate Church.		
<b>(e) Allotment Society</b>		
It was suggested that the website waiting list has not been updated, however this was last updated on 31 <sup>st</sup> May 2022. It was also suggested that the allotment manager post or several area managers, should be considered. It was asked if Allotment Representatives could be on any Allotment Groups being set up.		
<b>(f) Other Organisations</b>		
The Community Centre has had both gable ends pebble-dashed and requested residents volunteer to go on the Committee. The Committee still has good bank balances and does not need a Parish Council grant this year. Bookings continue to be good and the Committee is considering a microphone system.		
<b>22/23/023 Formally reconvene the Parish Council Meeting</b>		
<b>RESOLVED: That the meeting is formally reconvened for Parish Council Business</b>		

<b>22/23/024</b>	<b>Finance</b>		
1. Accounts to be approved for payment. Additional bills included.			
1.1	Clerk Salary	£457.82	SO Paid
1.2	HMRC	£114.44	#001683
1.3	G.S.A. Contractor	£2,654.00	#001684
1.4	LALC	£70.00	#001685
1.5	National Allotment Society	£66.00	#001686
1.6	Guardian Angel Audits	£225.00	#001687
<b>RESOLVED: The bills outlined above are paid.</b>			
2. Income Received			
5.2.1	Council Owned garages		£559.06
5.2.2	Bank Interest		£1.22
5.2.3	Allotment Rents		£3,818.47
5.2.4	VAT Return		£2,210.29
3. Bank Balances			
5.3. Bank Balances			
▪	Current a/c –	£24,595.08	
▪	Reserves a/c –	£13,937.22	
▪	Petty Cash -	£ 205.58	(£275.00 Landrover Tax)
▪	Garages -	£ 4,619.63	
	Total	£43,357.51	
<b>RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted. Petty Cash is to be returned to £100 with £169.42 #001688</b>			
The Internal Audit Report was considered			
<b>RESOLVED: That the Internal Audit Report is agreed.</b>			
<b>22/23/025</b>	<b>Minutes of the last Parish Council meeting</b>		
To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 17 <sup>th</sup> May 2022. It was noted that a Community Centre report had been submitted and this had been attached to the minutes.			
<b>RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting, on the 17<sup>th</sup> May 2022 are approved as a correct record.</b>			
<b>22/23/026</b>	<b>Matters outstanding from the minutes</b>		
There were no matters listed.			
<b>22/23/027</b>	<b>Clerk's Report including Administration – for information only</b>		
The correspondence was noted including the Column Attachment Guidance and the Love Clean Street poster which is to be put in the noticeboards.			

<b>22/23/028 Updates and Reports (for information only)</b>		
<b>The Chair</b>		
As the Vice-Chair was not expecting to be Chairing the meeting, she had not prepared a report. She proposed that the letter to the Highways Cabinet Member about Todmorden Road should be sent.	Highways Letter	Clerk
<b>RESOLVED: That a letter is sent to the Highways Cabinet Member about the condition of Todmorden Road and the need for a full resurface.</b>		
<b>Members of the Council</b>		
The benches are to be chased up. A Facebook post that lambasted a Councillor was explained. This was a Council decision not an individual Councillor acting alone and all the Minutes are on the website to see Council decisions. The bottom of the recreation ground is flooding and the farmer has offered to use his own machinery. Standing Orders requiring 3 quotes are to be suspended as like for like quotes cannot be obtained. The Chair was thanked for her suggestion on Jubilee prizes and the flowershow is being held on the August Bank Holiday weekend. The usual prizes are to be given out at the flowershow by the Chair and the garden competitions will be held again. The Woodland Walk Information Board is completed though is waiting for components for the structural stands.	Benches	Clerk
<b>RESOLVED: That the Garden Competition Prizes are given out at the flowershow.</b>		
<b>22/23/029 To receive reports from Committees and consider the Recommendations</b>		
1. <i>Planning Committee</i>		
The following late Planning applications were considered.		
1.1 <b>HOU/2022/0318:</b> Installation of bifold doors to rear elevation, replacing existing 300cm wide window and removal of stone infill below. Existing metal lintel above window to remain. No structural work involved. Thorn Trees Halifax Road Briercliffe 1.2 <b>HOU/2022/0346:</b> Proposed single storey extension: 19 Portsmouth Avenue Briercliffe Lancashire 1.3 <b>ESR/2022/0289:</b> Request for a screening opinion		
There were no comments on Applications 0318 and 0346. A comment is to be sent on 0289 that the Council is interested to examine the application and make comments once submitted and invite the developer to a public meeting.	Comment	Clerk
A late application: 2.1 <b>VAR/2022/0367:</b> Variation of Condition 2 on planning permission APP/2017/0601 relating to removal of parking plot numbers on approved drawing 04H, 1 Royal Court Briercliffe Burnley  Was consider, due to it only arriving on the day of the meeting and a response is required before the next meeting it was agreed to delegate the decision.		
<b>RESOLVED: That comments on application 0367 are delegated to the Clerk in consultation with the Planning Working Group.</b>		

<b>22/23/030</b>	<b>To appoint to Working Groups and Lead Councillors</b>		
	The following appointments were taken.		
	<b>Planning Working Group</b>		
	<b>RESOLVED: That Councillors Frost, Vincent, Stewart and Eastwood are appointed.</b>		
	<b>Communications Working Group</b>		
	<b>RESOLVED: That Councillors Pippa Lishman, Dack, Gordon Lishman, Frost, Wilkinson and Vincent are appointed.</b>		
	<b>Finance Working Group</b>		
	<b>RESOLVED: That Councillors Gordon Lishman, Frost and Greenwood are appointed.</b>		
	<b>Allotments Working Group</b>		
	<b>RESOLVED: That Councillors Dack, Pippa Lishman, Greenwood, Wilkinson and Vincent are appointed.</b>		
	<b>Contractor Working Group</b>		
	<b>RESOLVED: That Councillors Eastwood, Vincent, Pippa Lishman and Stewart are appointed.</b>		
	<b>Projects Working Group</b>		
	<b>RESOLVED: That Councillors Vincent, Wilkinson, Greenwood and Frost are appointed.</b>		
<b>22/23/031</b>	<b>To receive reports from Working Groups – for information only</b>		
	1. Allotment Working group		
	There were 2 new applications, though 1 is not within the Parish and the waiting list has been updated. 6 ‘use-it’ letters have been sent and all 16 new plots have been offered and accepted and are awaiting tenancies. New gates have been fitted.		
	The BAGS Hut has been removed and the BAGS Committee has been disbanded. The Vice-Chair has had corresponded that she will share with Council. The Chair stated that the Council would now ‘draw a line’ under the issue and move forward. A statement was suggested from the Council regarding how much had been donated to Pendleside. It was asked if the money could go to the Allotments, however it was part of the Committees constitution to give funds to the Hospice on dissolution. The Vice-Chair agreed to respond to the letter requesting evidence of the amount given to the Hospice.	Correspondence	PL
		Response	PL
	The next site inspection date is to be advertised and the Working Group would look into the rat problem. A contractor is being sourced for the asbestos and a report back will be brought to the next meeting.	Report	Allotment WG

2. Website and Social Media			
The Communications Working Group will look at this.			
3. Contractor Lead			
There was no report.			
<b>22/23/032</b>	<b>It was agreed that the next meeting of the Parish Council will be held on Tuesday 19<sup>th</sup> July 2022 at the Community Center, Jubilee Street at 7:30pm.</b>		
<b>The Chair thanked everyone for attending.</b>			

Public Questions

BRIERCLIFFE AREA 16 <sup>th</sup> May – 20 <sup>th</sup> June 2022			
INCIDENTS REPORTED - 100			
NO	TYPE OF INCIDENT	LOCATION	DETAILS
0	Burglary		
3	Criminal damage	Briercliffe Country Primary School	Damage has been caused to the school ground on three separate occasions. Window has been smashed and damage caused to the outdoor playing area.
1	Theft	Gorple Street	Isolated theft
3	Vehicle crime	King Street Gilbert street Briercliffe Road	Someone kicking a vehicle Number plates taken Wingmirror knocked off
1	Theft of vehicle/UTMV	Gorple street	Stolen Moped
7	Nuisance	Burnley Road	Someone kicking at the front door

		Little toms lane X2	Isolated incident
		Gilbert street	Youths playing football
		Burnley Road	Isolated incident
		Widow Hill Road	Possible drug dealers/users parking up
		Gorple Street	Isolated incident
The school on Delamere Road is having a number of issues whereby damage is being caused.			
Many thanks Jody Hudson PCSO 7738.			

## Briercliffe Parish Council Borough Councillors' Report – June 2022

A speeding car hit the wall on **Halifax Rd** 3 weeks ago. The Police and Lancashire Highways officers attended and enquiries are continuing. The stone was cleared from the road and now partly blocks the footpath so it is impossible for prams and wheelchairs to pass. Obviously, it's dangerous to walk on the road there so we have been pressing LCC to sort it out quickly.

**Platinum Jubilee:** Thanks you to people who decorated their homes and streets and to the volunteers who organised street parties. Looks like a lot of people had a brilliant time; some real Community get togethers. A special thank you to Christine Stuttard who organised a free family event in the Community Centre which was well attended and also raised some money for the Mayor of Burnley Charity. The Mayor, Councillor Towneley, attended.

The **Briercliffe Festival** seems to be getting organised and any help the Borough Councillors can give, just ask. Fingers crossed for the sunshine.

**£150 council tax rebate:** should have been paid directly into bank accounts for people who pay by direct debit. Every household is entitled to it. If anybody hasn't got it yet, they should contact Burnley Council. The Councillors have resolved a few cases with problems.

**COVID** is again rising quickly as both Councillors Lishman know! It has clearly not gone away. We recommend that people continue to take care and accept vaccinations when offered. It is still a **very** nasty virus. It is also affecting hospital and other NHS resources

**Proposed Solar Farm:** Councillors Maggie and Gordon Lishman have asked that the Environmental Impact Assessment should be carried out. (Councillor Anne Kelly is a member of Burnley's Development Control Committee, so can't comment). We agree with the suggestion that, at an appropriate time, the Parish Council should invite the proposing developer to come and explain the proposal and answer questions and we will be happy to help.

**Lane Bottom park:** Councillor Anne Kelly has been promised that work will start soon. She has been nagging Burnley Council weekly because it seems to have been promised forever. The equipment was delivered in February, but we are still waiting for Wicksteed to come and fit it. Next week, Burnley Council will do the ground work: weeding, cutting back shrubs, grass cutting, and general cleaning and tidying. There is a firm promise that it will be ready for the school holidays. The Parish Council agreed to give £3,000 to the work and extra for a picnic table. You will get the invoice soon! We have asked that the fencing by the road is mended and painted. A few years ago, Simon Dack very generously gave and positioned a huge stone at the entrance. We need a name so a plaque can be put on it. Suggestions have been 'Lane Bottom Park' or 'Lane Bottom Mill park'. Other suggestions welcome.

**Defibrillator:** Councillor Anne Kelly has been in touch with North West Ambulance and they will recommend an appropriate defibrillator, case and fitting. We expect it to be in place in July. The Parish Council has agreed to order the defibrillator for the Community Centre to avoid paying nearly £300 VAT. The Community Centre will reimburse.

**Harrison Street Sinkhole:** This was reported yesterday evening and Councillor Anne Kelly spent some time working to get an immediate response. She succeeded via the Police and emergency work has been done.

<b>Cllr Anne Kelly</b> <b>07753 253040</b> <b>01282 438328</b> <a href="mailto:annerkelly@hotmail.com">annerkelly@hotmail.com</a>	<b>Cllr Gordon Lishman</b> <b>07778 271177</b> <b>01282 421865</b> <a href="mailto:gordon@lishman.co.uk">gordon@lishman.co.uk</a>	<b>Cllr Maggie Lishman</b> <b>07977 218622</b> <b>01282 421865</b> <a href="mailto:maggie@lishman.co.uk">maggie@lishman.co.uk</a>
--	--	--

1. Why is the community land rover being used, when was agreed to be sold once it passed mot and was taxed?

A - The Landrover has not been used recently, and is in the garage awaiting to be MOT'd, so would not actually be on the road.

2/3. We have received 2 public questions which directly refer to individuals and I would point the Parishioners to the note included in the agenda – which reads –

“The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only' “

One question refers to a previous decision already made by the Council and confuses previous and current roles – this will not be further discussed.



The second refers to social media posts. The Council confirms that statements on a Facebook page concerning both Councillors Eastwood and Pippa Lishman are false. Beyond that, it is a matter for them to address personally if they wish.

4. Is there any way the council could repair or replace an allotment holder's perimeter fence?

A. The Council will replace perimeter fences as per the tenancy agreement. Tenants are responsible for all internal fences. The Allotment group will discuss this further with the individual to confirm specific locations and details and actions as required.

5. Please can you tell me why I have been over charged allotment water rates?

A. As has happened previously, the Council has not been billed for water this year. It therefore used last year's rates as an estimate rather than hit tenants with a massive water bill once charged. Once the Council knows the costs of water it will adjust the bills.

6. I would like to know what the Parish Councils views are on the Solar Farm application and what they intend to do about it?

A. There is no application to comment on at this stage. The paperwork submitted is for a request not to submit an Environmental Impact Assessment. The Council is considering whether to invite the proposer of the development to explain the proposal to residents and answer questions directly

7. The fence between the community plot and the adjacent pen has been pulled down leaving the community plot vulnerable to hens that were grubbing around on the site of a hut that had been pulled down and recently burned in the adjacent pen. I bring this matter for your attention in the hope that you can inform the pen holder to reinstate the fence as required

A. The Allotments Group will investigate this and address with the relevant holders as required as soon as possible