



Steve Watson  
Clerk to Briercliffe Parish Council  
842 Padiham Road  
Burnley  
Lancashire  
BB12 6NN

[briercliffeparishcouncil@yahoo.co.uk](mailto:briercliffeparishcouncil@yahoo.co.uk)  
[www.briercliffeparishcouncil.co.uk](http://www.briercliffeparishcouncil.co.uk)

«Title» «First» «Surname»  
«Add1» «Add2»  
Briercliffe  
Burnley  
Lancs  
«AutoMergeField1»

9<sup>th</sup> March 2020

**Allotment Plot Numbered «Plot» on the plan kept by the Council at the Harrison Street Allotments, off Harrison Street, Briercliffe, Burnley, Lancashire, BB10**

Dear «Title» «Surname»

Following a request for the Parish Council to consider self-management of the Harrison Street Allotment site by tenants, it has come to the Council's attention that your tenancy is not permitted under the law.

The Small Holdings and Allotments Act 1908 only permits a Parish Council to rent out allotments to those in the locality who pay the Parish Council Precept. The Act also states that Allotments may only be rented to non-Parishioners when there is no one from the Parish requiring an allotment and then, only for a maximum period of 12 months, with an immediate termination clause should a Parishioner request an allotment.

Following legal advice on this issue the Council has been instructed by a solicitor to serve notice on your allotment. The Council has not taken this decision lightly and is extremely apologetic to your circumstances. It may consider allowing you to transfer your allotment plot to an immediate relative who does live in the Parish and pays the Parish Precept and is not already an Allotment Tenant. If you would like the Council to consider a transfer to a relative, please contact us immediately providing the name, address and how they are related to yourselves and each case will be considered on its merits.

If you believe you are a Parishioner, as you pay the Parish Council Precept (as indicated on your Council Tax bill), please contact me as a matter of urgency so this can be verified and the Notice withdrawn.

Do not hesitate to contact me if you require anything further.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'S. Watson', written in a cursive style.

S. Watson  
Parish Clerk



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**Allotment Plot Numbered «Plot» on the plan kept by the Council at the Harrison Street Allotments, off Harrison Street, Briercliffe, Burnley, Lancashire, BB10**

Dear «Title» «Surname»

We hereby give you Notice terminating your tenancy of Allotment Plot numbered «Plot» on the plan kept by the Council at Harrison Street Allotments, off Harrison Street, Briercliffe, Burnley, Lancashire, BB10 on the 31<sup>st</sup> March 2021 when you are required to vacate and deliver up possession of the said allotment plot.

This Notice is given pursuant to the provisions of Clause 2) 22) 22.2 of your Allotment Tenancy Agreement dated 1<sup>st</sup> day of April 2019, and which clause reads as follows:-

“22.2 Determination by notice”

“This tenancy may be determined by either party giving to the other 12 months’ previous notice in writing expiring on the 31<sup>st</sup> March in Each Year”

DATED this ninth day of March 2020

Signed .....

Briercliffe with Extwistle Parish Council

STEVE WATSON  
PARISH CLERK