Briercliffe with Extwistle Parish Council

Finance Committee

Tuesday, 29th January 2019

Present: Councillor Russell Hawkes (in the Chair), Councillors Simon Dack, Ben Eastwood, Roger Frost, Nick Higham, Duncan MacIver, John Stewart and Pam Vincent,

Others: Garry Howell and Steve Watson (Clerk).

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

Agenda	**Actions by Clerk**	**Cllr Support**
Parish Council Agenda		
FC18/19/01 Apologies for absence		
Apologies were received from Councillors Adam Dack who was working.		
RESOLVED: That the above apology and reason given is accepted.		
FC18/19/02 Declarations of Interest / Code of Conduct		
There were no Declarations of Interest.		
Garry Howell gave a presentation on the ecology survey for the Woodland Walk and suggested a habitat survey is considered. It was agreed in principle to consider the outcomes of the report.		
PCSO Dave Johnson had reported to the Chair that he is about to retire. The Rural Landrover is currently broken down and a business case is needed to retain it, a financial contribution from the 3 rural parishes would help that case. It was agreed in principle with conditions.		

Signed …… 19th February 2019

RESOLVED: That the Parish Council agrees in principle to a contribution of £500 towards running and maintenance costs for the Rural Landrover on condition that it is only used in the 3 rural parishes and the Council receives a monthly tracker report to confirm this.		
FC18/19/03 2018-2019 Approved Budget Revisions		
A number of issues were discussed to tidy the budget. There would be no changes to the overall budget. A new Garages heading is to be created and these will be removed from Allotments. There will be an income heading of Garage Rental income, the land rental income from garage plots will remain in allotments. It was agreed to appoint Councillor Nick Higham as lead Member for Finance and a revised budget will be presented back to Full Council.		
RESOLVED: That the lead Member for Finance present a revised budget to Full Council.		
FC18/19/04 Strategic Analysis of Cost Centres and Budget Monitoring Reports		
This was covered above.		
FC18/19/05 Lengthsman Scheme Update		
There was little left in the materials budget and the contingency hours budget will be used for necessary materials. A Lengthsman Tender Group is to be convened to consider proposals for the 2020 Lengthsman Tender Process		
RESOLVED: That a Lengthsman Tender Group is created.		
FC18/19/06 Future Projects		
It was agreed to consider the purchase of a further 3 containers with a Public Works Loan and Councillor Frost would start the process by checking on Planning Permission. An allotment with asbestos is to be professionally cleared and Councillor Vincent would source quotes. Remaining land on the allotments would be split into new plots and all initial fencing is to be provided by the Council, following which tenants would be responsible for the future maintenance. This is to be done as a project with quotes and Councillor Simon Dack would source materials. The Bowling Club maintenance is to be considered and a list of jobs is to be provided. Councillor Frost is to determine what responsibilities belong to the Borough and Parish Councils and suggested a visit to Sabden Bowling Club. The Woodland Walk habitat survey is to be considered.		
FC18/17/07 It was agreed that the next meeting would be convened as required.		

Signed …… 19th February 2019