Briercliffe with Extwistle Parish Council

Monday, 21st July 2014

Present: Councillor Kelly (in the Chair), Councillors Bailey, Frost, Lishman, Meeks, Seed, Sweetman and Thomas.

Others: County Councillor Margaret Brindle, PCSO Rachel Lonsdale, J. Greenwood (Allotment Manager), M. Greenwood (Lengthsman), Steve Watson (Clerk) plus 7 residents.

Agenda	**Actions by Clerk**	**Cllr Support**

Parish Council Agenda

Councillor Kelly opened the meeting and welcomed everyone.

14/15/029 Apology for absence

Apologies for absence were submitted by Councillor Joan Royle who was away.

14/15/030 Declarations of Interest / Code of Conduct

Councillors Frost and Kelly declared an interest in Planning Applications and Councillor Kelly declared an interest in licensing issues due to being on the Borough Council's Committees. Declarations of Pecuniary Interest forms were circulated.

14/15/031 Formally adjourn the meeting to allow for public participation

RESOLVED: That the meeting is adjourned to allow for additional Public Participation.

(a) Public Questions

The Parish Council was asked for an update on the issue of accessing Harrison Street back with a skip wagon. The Chair explained the situation and discussions with Calico. The gate had been installed to prevent inappropriate use of the lane in

bad weather, however the lane was suitable to be accessed at present. Another resident had taken it upon themselves to install their own chain and lock to deny others access. Suggestions had included the removal of the gate. The Clerk will contact Calico and PCSO Rachel Lonsdale agreed to visit the resident. The Parish Chair apologised to residents who had had problems with the gate.	Calico Residents	Clerk PCSO
A builder asked the Football Club if he can use the car park to store vans overnight, as the Borough Council maintain the car park they will need to be contacted as the car park is near the play area. It was agreed that the car park can be used subject to the Borough Council's approval and the Parish Council having the contact details of the builder should issues arise.	Approval	Clerk
The Football Club also asked if they could display a poster about an academy in the Parish Council noticeboards, this was approved.		
Electricity to the Football Club is still not sorted although the Borough Council believed it had been done.		
The Allotment noticeboard has been installed and keys are due to be delivered soon.		
A resident asked when the guttering will be installed on the bags hut and it was agreed this would be included on the maintenance list.	Maintenance list	LWG

(b) Police report

PCSO Rachel Lonsdale submitted a report to the meeting. This outlined that there had been 69 incidents and 11 crimes last month compared with 77 incidents and 12 crimes the previous month and 105 incidents and 17 crimes the previous year.

Crimes included 4 sheds broken into, 1 theft of a quad vehicle, 2 thefts from motor vehicles, 1 burglary by a bogus builder who stole a ladies purse, however he has been charged and has been recalled to prison. 1 internet crime, 1 criminal damage to garden lights and 1 theft from a shop.

Incidents of Anti-Social Behaviour included 2 neighbour disputes, 2 adult male nuisances, 6 youth nuisances, 2 suspicious vehicle logs, 1 noise nuisance and 2 general disputes.

There has been an increase in youth nuisance prior to the holidays and home visits have been carried out. Parents have also been advised of the dangers of swimming in reservoirs and lakes.

Pact Updates

Visits have been done to address the youth nuisance, there has not yet been any enforcement on the speeding issues and Red Spar Road has been patrolled but no issues have been found and residents were asked to report the problems when they arise so they can be checked out.

The PACT Priorities were agreed as:

1. Youth Nuisance during holidays;
2. Advise against opportunity thefts; and
3. General visibility within the village.

Residents were urged to log complaints about double parking on Red Spar Road and Rachel agreed to write to the schools about a Police initiative.

Rachel was thanked for her report.

c) County Council Report

The County Councillor reported that she had spoken to Gareth Jones at the Yorkshire Show and he had asked if there could be better co-operation with the County on cross-border initiatives. The County repairs pavements and pot holes on Red Spar and a recent claim had been refused as an inspection had been carried out.

A Transport Asset Management Plan is now available from the County and the County Councillor is attending a briefing and will report back and request Parish Council are included in future invites.

A complaint against Pendle Skips about working hours has been investigated and enforcement notices issued. A site visit about parking by the Hare and Hounds will be carried out in August and it was agreed to take photographs when there are problems. Issues about road side verges were raised and it was noted these were not always Highways, however these will be checked. A survey of Cockden Bridge was requested as it is crumbling in places. The 3 tier forum is looking into encouraging public attendance and a further report will be provided.

The County Councillor was thanked for her report.

14/15/032 Formally reconvene the Parish Council Meeting

RESOLVED: That the meeting is formally reconvened for Parish Council Business

14/15/033 Minutes of the last meeting

The minutes of the last meeting held on 16th June 2014 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 16th June 2014 are approved as a correct record.

14/15/034 Clerk's Report including Administration – for information only

The Clerk's Report was noted and the actions taken outlined. The Noticeboard has been installed and a skip has been ordered. The United Utility contracts should have been run concurrently but were set to run after each other which has caused delays to the path repairs, these will be opened gradually throughout August. The football club was dealt with earlier.

14/15/035 Updates and Reports (for information only)

Members of the Council

Councillor Frost has a definitive footpaths map for Briercliffe and it was noted some paths have been removed. A disk copy will be provided. disk RF

The Harle Syke post office is being moved into a local shop, the Ward Councillors were consulted but the Parish Council was not notified. Planning Working Group will consider the issue. | Post Office | PWG

Borough Council Members

There were no Borough Council Member Reports

Website

The website is up to date and a further request to change the domain will be sent. | Website Transfer | Clerk

14/15/036 Finance

1. *Accounts to be approved for payment*

a)	Parish Clerk	Salary	£ 275.98
b)	HMRC	Clerk Tax	£ 69.00
c)	Springwood Nurseries	Plants – PAID	£ 26.88
d)	Lanlee	Allotment Materials	£ 279.94
e)	Briercliffe Community Cen	Room Hire	£ 67.50
f)	Howarth Timber & Building	Allotment Materials	£ 28.14
g)	United Utilities	Water Statement	£ 41.56
		then 11 payments of	£ 41.50
h)	Planning Application	Repayment	£ 50.00
i)	Electricity North West	Cheque out of date	£ 21.69

Accounts received at the Allotment Committee

a)	Greenwoods	Lengthsman	£1,082.94
b)	Greenwoods	Allotments	£ 100.00
c)	Greenwoods	June Amendment - Paid	£ 100.00
		TOTAL	**£1,282.94**

2. Accounts received

a.	Lancashire Police	Landrover	£ 500.00
b.	Natwest	Business Premium Interest	£ 0.97
c.	Turning Circle	Garages	£ 936.12
d.	Hanging Baskets		£ 398.00
e.	Electricity North West		£ 21.69
f.	Planning Application	Deposit	£ 50.00
g.	Newsletter	Adverts	£ 200.00
h.	Allotments	Rents	£ 777.80

RESOLVED: The bills outlined above are paid.

The budget monitoring report, petty cash report and bank reconciliations were circulated. New bank mandate forms were circulated. Additional Invoices were tabbed that were approved and will reported to the next meeting. | invoices | Clerk

3. *Bank Balances to 30th June 2014*

▪ Current	£ 21,593.60
▪ Deposit	£ 9,698.85
▪ Petty	£ 10.79
▪ Garages	£ 8,853.69
Total	£ 38,156.93

The Bank Balances were noted and a figures for the calendar profits is needed, suggestions for other charities will be asked in the newsletter and charities asked to apply. Flower show winners will be included in the calendar if time allows and photographs from the flower show could also be used. The scribe software has now been installed and is working fine. article NWG

RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted. It was agreed to return Petty cash to £100.

14/15/037 To receive reports from Committees and consider the Recommendations

1. Allotments Committee – Minutes of the Allotment Committee held on Friday 7th July and to consider the recommendations contained within

RESOLVED: That the Allotment Committee Minutes of the 7th July are agreed as a correct record and the recommendations contained within are approved.

14/15/038 To receive Reports from working groups – for information only

1. Newsletter Working Group

The next newsletter is due, 1 advertiser has failed to send in an advert needed and alternative advertisers will be sought. *advertisers* *NWG*

1. Planning Working Group (excluding planning applications)

The Planning Working Group had no further report, the item to be taken off future agendas.

2. Finance Working Group – not met

3. Community Involvement Working Group

Rosettes for the Flowershow have been ordered which will replace certificates, the Chair has prepared a checklist. 2 plaques for best street and best garden have been ordered and it was suggested that springwood Nursery is approached for possible sponsorship of winning vouchers. A date for judging was agreed and it was suggested that in future categories include best Garden and Best Terraces Garden. Judges include Councillors Bailey, Kelly, Seed and Sweetman and will be held on Monday 28th July. sponsorship AK

4. Strategic Planning Working Group – not met

5. Heritage Lottery Working Group

A project list had been circulated but the Briercliffe Society have not been available to meet, an area representative was positive about the ideas.

Matters identified for future consideration

A Strategic Planning Meeting was suggested for September. There were no Issues identified for future consideration. A complaint had been received and noted and will be dealt with under the formal complaints procedure. It was agreed that it was an allotment complaint and the Chair of Allotment's will be consulted in the first instance.

It was suggested that, due to football fixtures there is no Parish Council meeting in August and the next meeting will be held on 15th September, urgent business and finances will be delegated to the Clerk in consultation with the Chair and Vice-Chair.

RESOLVED: That the August Parish Council meeting is cancelled and urgent business and finances are delegated to the Clerk in consultation with the Chair and Vice-Chair.

The next meeting of the Parish Council is due to be held on Monday 15st September 2014, a meeting of the Planning Committee will be held prior at 7:10pm for Planning Applications and both will be held at the Community Centre.

There being no further business the meeting closed at 9:15pm.

Signed …….. Date 15th September 2014