



## Briercliffe with Extwistle Parish Council

### Virtual meeting held over Skype due to Government Restrictions

**Tuesday, 16<sup>th</sup> June 2020**

**Present:** Councillor Russell Hawkes (in the Chair), Councillors Adam Dack, Simon Dack, Ben Eastwood, Nick Higham and Pam Vincent.

**Others:** Steve Watson (Clerk).

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
<b>Parish Council Agenda</b>		
<b>20/21/014 Apologies for absence</b>		
Apologies were given by Councillor Duncan MacIver who was working and Councillors Roger Frost and John Stewart who weren't able to access remote technologies.		
<b>RESOLVED: That above apologies and reasons given are approved.</b>		
<b>20/21/015 Declarations of Interest / Code of Conduct</b>		
There were no Declarations of Interest.		
<b>20/21/016 Formally adjourn the meeting to allow for public participation</b>		
<b>RESOLVED: That the meeting is adjourned to allow for Public Participation.</b>		

<b>(a) Police Report</b>		
The written Police report was read out and is attached. It was noted that Speeding was a problem and Borough Councillor Maggie Lishman has contacted the Police who are patrolling.		
<b>(b) Calico Proposals Royal Court</b>		
The Calico written report was read out and is attached. The MP is to be contacted about issues and someone high up in Calico is to be asked to do a site visit.	Calico Site Visit	RH
<b>(c) Public Questions</b>		
A letter has been sent regarding an allotment boundary fence repair and this has been added to the list of outstanding jobs for the allotments.		
<b>(d) County Council Report</b>		
The County Councillor verbally reported that the Land Rover needs repairs totaling £1,000 which will be shared between the 3 Councils and be paid from the £500 budget for maintenance. Cossi had also reported speeding on Halifax Road to Thursden. Queen Street Mill is due to re-open either on the 4 <sup>th</sup> or 15 <sup>th</sup> July, there will be a one-way system and will use an on-line booking system for visits. A library is due to re-open and Burnley central library is being considered.		
<b>(e) Borough Council Report</b>		
The Borough Councillor Report was read out and is attached. A note of thanks was given to Councillor Kelly for all the effort during her Mayoral year to raise £21,000 for charity.		
Everyone was thanked for their reports.		
<b>20/21/017 Formally reconvene the Parish Council Meeting</b>		
<b>RESOLVED: That the meeting is formally reconvened for Parish Council Business</b>		
<b>20/21/018 Finance</b>		
1. Accounts to be approved for payment. Additional bills included.		
1.1 Clerk Salary	£432.88	SO Paid
1.2 HMRC	£108.22	001559
1.3 Blakey's Keys/Lock	£211.20	001560
<b>RESOLVED: The bills outlined above are paid.</b>		
2. Income Received		
2.1 Garage rents		£567.72
2.2 Allotment Rents and deposits		£1,116.55
2.3 Bank Interest		£0.47
A further £2,085.62 has been paid into the Bank for Allotment rent cheques received.		

<p>3. <i>Bank Balances</i></p> <ul style="list-style-type: none"> <li>▪ Current a/c – £23,424.59</li> <li>▪ Deposit a/c – £ 2,931.84</li> <li>▪ Petty Cash - £ 100.00</li> <li>▪ Facebook Boost - £ 100.00</li> <li>▪ Garages - £13,524.01</li> <li>▪ Total £40,080.91</li> </ul> <p>The budget monitoring report, petty cash report and bank reconciliations were circulated.</p>		
<p><b>RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.</b></p>		
<p><b>20/21/019 Minutes of the last Parish Council meeting</b></p>		
<p>To approve, as a correct record the minutes of the virtual Parish Council meeting held on Tuesday, 19<sup>th</sup> May 2020.</p>		
<p><b>RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting, on the 19<sup>th</sup> May 2020 are approved as a correct record and will be signed as such once Government restrictions are lifted.</b></p>		
<p><b>20/21/020 Matters outstanding from the minutes</b></p>		
<p>7.1 Policies – NH – on-going, a shared folder has been created, policies are to be standardised and brought back to Council when updated.</p> <p>7.2 Woodland walk enquiry did not provide a contact for a reply.</p> <p>7.3 Bank Transfers will be carried out after lockdown</p> <p>7.4 The Garage Sub-Committee has been set up with Councillors Adam Dack and Pam Vincent.</p> <p>7.5 The Bowling Club bench slats have been collected</p> <p>7.6 Plainings for Harrison Street are being sourced</p>		
<p><b>20/21/021 Clerk’s Report including Administration – for information only</b></p>		
<p>The correspondence was noted.</p>		
<p><b>20/21/022 Updates and Reports (for information only)</b></p>		
<p><b>Members of the Council</b></p>		
<p>A request for a rent reduction on a livery plot to enable it to be tidied was considered, it was agreed the plot would be let as seen. A new rent letter request is to be sent, some turning circle garages are empty and the sub-committee is to consider this. Councillor Simon Dack and Russell Hawkes were thanked for cleaning the Turning Circle Garage doors and compound.</p>		
<p><b>Community Centre Update</b></p>		
<p>A Community Centre update was provided and read out, the report is attached.</p>		

<b>Heritage Items</b>		
There was no report. Item to be removed from the agenda until there is a report.	Remove	Clerk
<b>20/21/023 To receive reports from Committees and consider the Recommendations</b>		
<i>2. Planning Committee</i>		
<i>There were no new applications to consider. The Standen Hall drive application is going to a virtual Planning Committee and the Chair will find out how to attend.</i>	<i>Attend</i>	<i>RH</i>
<b>20/21/024 To receive reports from Working Groups – for information only</b>		
<i>1. Allotment Working group</i>		
There were 2 new applications, all new tenants have now been provided with barrier keys and someone has approached the locksmith direct for a key who has been informed not to provide without written confirmation.		
The bolts on the kissing gate have been intentionally removed and will be replaced with tamper proof bolts if available.		
2 rent letters have been returned, the new resident on Douglas Way is to be sent a letter. A number of enquiries on the self-management proposal have been responded to but there has been no further contact.		
9 out of the 10 illegal tenancies have been resolved. The last tenant failed to contact the Clerk direct by the provided deadline so will have their tenancy terminated on 31 <sup>st</sup> March 2021.		
There have been a considerable amount of social media discussion about asbestos on the allotments and the safety issues. There are no actual safety issues as spores cannot escape solid asbestos, however, due to these concerns, especially from one person hiding behind a fake Facebook profile, the asbestos will be removed. This will consume a large amount of this year's Allotment Budget restricting the feasibility of carrying out other maintenance issues until next year. A plot the needs strimming is to be sorted.		
<b>RESOLVED: That the decision to approve the removal of asbestos is delegated to the Clerk in consultation with Councillors and subject to satisfactory quote.</b>		
<b>RESOLVED: That Contractor Working group will be Councillor Eastwood (Lead Councillor), Councillors S. Dack and R. Hawkes.</b>		
Councillor Nik Higham will contact the Borough Council about the removal (and replacement) of damaged park signage.		
<b>20/21/025 Matters identified for future consideration</b>		
There were no matters identified.		
<b>20/21/026 It was agreed that the next virtual meeting of the Parish Council will be held on Tuesday 21<sup>st</sup> July 2020.</b>		

BRIERCLIFFE AREA 19/05/20 - 13/06/20			
INCIDENTS REPORTED			
NO	TYPE OF INCIDENT	LOCATION	DETAILS
2	Vehicle crimes	Tarvin close Sandiway Drive	X2 Vans broken into one on Tarvin close and the other on Sandiway drive both have had tools taken and appear to have happened on the same night.
1	Theft	Hallam street	Push bike stolen.
1	Burglary	Townley street	Flat broken into during hours of darkness. Upstairs window has been gained.
14	ASB		<p>There has been a reduction in the amount of ASB logs over the last month. The issues that have been reported over the last month is in relation to Youths around Queen street Mill.</p> <p>Laughing gas bottles found at the back of Briercliffe primary school by member of the public.</p> <p>We have also had reports over cars meeting up on the Briercliffe school car park the area is on our tasking page.</p> <p>There has been a reduction in relation to COVID related logs we have had a few gathering logs but there has been a reduction.</p> <p>Halifax picnic site is one of our hotspot area and will continue to be patrolled as we have been told about speeding cars through Haggate on route to the picnic site.</p>
1	Criminal Damage	Briercliffe nursery school	Damage to fence panels.

Throughout the last month there has been a reduction in the amount of ASB that has been reported and also a reduction in relation to COVID logs also being reported.

In terms of crime being reported it is down on the last month with the Van crimes coming in the last couple of days

Attention to be carried to the Picnic site on Halifax road Briercliffe and Haggate are as we have been made aware of speeding cars travelling though up to the picnic site.

Also attention to Queen street Mill and also Briercliffe bowling club as there is reports that there is Nitrous Oxide cannisters being found there. We have had further calls re Gas cannisters being found at the back of Briercliffe school so this will be patrolled.

As will the car park area as we have had reports re cars meeting up there in the evening.

In relation to the Police Land rover it is currently in the garage for a service so should be back out on the road soon.

#### Calico Report

#### Caretaking Team

They have been made aware of the missed areas and have apologised. Currently waiting for a date from the caretaking manager on when the area behind 16 & 18 Harrison Street will be cut and the whole green area on Royal Court subsequently maintained going forward. I have also been investigating on which operative it was that stated the area was not on their schedule to maintain.

#### Fencing issues

Our contractor Ring Stones have provided me with the attached photos and have stated their heras fencing did not touch the rear wall/fence of 16/18 Harrison Street and therefore take no liability for rectifying any such claims of damage. I am currently looking into this, to obtain dilapidation pictures / videos of this area before works & during works so I can establish liability.

#### Banking levels

I have been on site with our Consultants and reviewed this on the 29<sup>th</sup> May 2020.

Levels:- Engineers who designed the banking levels have verbally provided their approval, all work has been completed as per planned engineering drawings. All document/reports are currently with our Employers Agent who is reviewing in detail to ensure the banking is as per planning approved drawings.

Landscape:- I have been constantly reassured by the Contractors, Ring Stones that the area has been planted as per approved landscape plan and no other work is outstanding. However as residents are advising me the opposite, I have asked for a full review by our Employers Agent and Calico's Caretaking manager, for them to visit and advise me.

Once both areas have been approved/inspected by our Employers Agent /Caretakers (levels & landscape), I will share with you the as-built drawings, to feedback to the residents.

Manhole

I was unaware the manhole was still an outstanding action, so I thank David (18 Harrison Street) for bringing this to my attention again. I have asked our Contractors to visit asap to make safe and assure me all remedial work has been completed.

Gate on the redundant footpath

Calico are reviewing the revised repair system and priorities in line with government social distancing and other measures and as soon as our internal Policies allow us to complete non-urgent repairs, I will ask our repairs team to programme this in to enhance/improve the gate to satisfaction of David at 18 Harrison Street (as reasonably possible).

I understand the residents are still frustrated and frustrations are growing as they cannot see any progress made, I can only apologise - I am actively trying my best to make progress.

**Briercliffe Parish Council**

**16 June 2020**

**Report from Borough Councillors**

Various areas of the ward are having problems with speeding vehicles. This is a wider problem linked to the pandemic which is happening throughout Lancashire and is being addressed by Lancashire Police. We have reported local hotspots to the police and highlighted them to the Burnley area policing group.

Action is been taken by residents and the Borough Council to monitor and reduce the noise from the skip company on Balderstone Lane.

The planning application for houses off Standen Hall Road will be heard by the Development Control Committee on Wednesday 24.06.2020 at 18.30 and can be viewed via YouTube.

Issues with overgrown hedges have been highlighted but cannot be dealt with until after the nesting season.

Fly-tipping has been reported and addressed.

Briercliffe's Cllr Anne Kelly ceased to be Mayor of Burnley Borough on 25.05.2020. She and her Consort and his committee raised an amazing £21,000 despite having their year so abruptly curtailed. Some money has already gone to Talking Newspapers for the Blind and the rest will go towards the purchase of a new scanner at the Burnley Hospital site of East Lancs Hospital Trust.

Cllr Maggie Lishman has a key role in overseeing Burnley's response to the COVID-19 pandemic. The recent meeting of the Council's Scrutiny Committee featured a lengthy report about everything that has been done by the Council including the Burnley Together hub, essential services and how the economy can recover. As the Council's Deputy Leader, Maggie responded to the discussion and paid a strong tribute to Council Officers at every level from bin-men and women through to the Chief Executive who have all contributed to keeping Burnley people safe and delivering the services we all rely on.

**Anne Kelly**  
**Gordon Lishman**  
**Maggie Lishman**

## Community Centre Report June 2020

From: Anne Kelly (annerkelly@hotmail.com)

To: russell.hawkes.bwepc@gmail.com; briercliffeparishcouncil@yahoo.co.uk

Date: Monday, 15 June 2020, 16:27 BST

## **Community Centre Report June 2020**

Very little to report as the centre is closed. We are still waiting for estimates for the gable wall but we have agreed to paint the main hall and the outside doors which we can pay for from our funds. They vary from £700 for replacing bricks,

£2,400 for replacing bricks and scaffolding to £6,000 for rendering. We are getting some more!!

Anne K

Sent from my iPad