**Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Monday, 17th November 2014 in the Community Centre, Jubilee Street at 7:30pm**

All members of the public are invited to attend

# BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
# A G E N D A

## Monday, 17th November 2014

**PARISH COUNCIL BUSINESS**

**1, Apologies for absence and reasons given**

**2. Declarations of Disclosable Pecuniary Interests**
Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

**3. Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

**(a) Public questions**
**(b) Police report**
**(c) County Council Report**
**(d) Borough Councillor Reports**

**4. Formally reconvene the Parish Council Meeting**

**5. Minutes of the last Parish Council meeting**
To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 20th October 2014.

**6. Clerk's Report including Administration – for information only unless stated**
6.1 Pendleside Hospice Letter of Thanks
6.2 Burnley Borough Council Register of electors

**7. Updates/reports – for information only unless previously identified and included on the agenda**
*7.1 Members of the Council*
*7.1.1 Community Centre Update – Cllr Frost*
*7.2 Website*

**8. Finance**

1. *Accounts to be approved for payment*

| | | | |
|---|---|---|---|
| a) | Parish Clerk | Salary | £ 275.98 |
| b) | HMRC | Clerk Tax | £ 69.00 |
| c) | Lanlee | Allotments | £ 217.18 |
| d) | Lanlee | Allotments | £ 11.44 |
| e) | Lanlee | Christmas Decorations | £ 347.64 |
| | | **Total** | **£ 576.26** |
| f) | United Utilities | Allotment Water Statement – DD | £ 41.50 |
| g) | Parish Clerk | December Salary | £ 275.98 |
| h) | HMRC | Clerk Tax December | £ 69.00 |
| i) | Festive Lights | Christmas Decorations - PAID | £ 271.92 |

Accounts recommended at the Allotment Committee

| | | | |
|---|---|---|---|
| j) | Greenwoods | Lengthsman | £ 280.00 |
| k) | Greenwoods | Allotments | £ 400.00 |
| | | **Total** | **£ 680.00** |

2. Income Received

| | | | |
|---|---|---|---|
| k) | Briercliffe Society | Christmas Hampers | £ 50.00 |
| j) | Natwest | Bank Interest | £ 0.33 |

3. *Bank Balances to 31st October 2014*
   - Current a/c – £ 11,638.38
   - Deposit a/c – £ 9,701.13
   - Petty Cash - £ 3.01
   - Garages - £ 8,651.57

   Total £ 29,994.09

4. a) Budget Monitoring Report
   b) Petty Cash Report

**9. To receive Reports from Committees and consider the Recommendations**

1. *Allotments Committee – next meeting due to be held on 17th December*
2. *Finance Committee - minutes of the meeting held on 7th November*
3. *Strategic Planning Committee – minutes of the meeting held on 7th November*

**10. To receive Reports from working groups – for information only**

1. *Newsletter Working Group*
2. *Planning Working Group (excluding planning applications)*
3. *Community Involvement Working Group*

**11. Matters identified for future consideration**

**12. Date of next meeting**

The next meeting will be preceded by the Planning Committee Meeting at 7:10pm, on Monday 19th January 2015 starting at 7:30pm.

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